

**Open Report on behalf of Richard Wills,
The Director responsible for Democratic Services**

Report to:	Overview and Scrutiny Management Board
Date:	30 August 2018
Subject:	Approval of Terms of Reference of Scrutiny Reviews

Summary:

In accordance with the County Council's constitution, the Overview and Scrutiny Management Board is invited to approve the terms of reference and completion dates of the two scrutiny reviews.

Actions Required:

The Board is invited: -

- (1) To approve the terms of reference and completion date of the review of *Roundabout Sponsorship and Advertising* (Scrutiny Panel A), as set out in Appendix A to this report.
- (2) To approve the terms of reference and completion date of the review of the *Transitions* (Scrutiny Panel B), as set out in Appendix B of this report.

1. Background

On 29 March 2018, the Overview and Scrutiny Management Board approved two scrutiny reviews for Scrutiny Panel A and Scrutiny Panel B:

- *Roundabout Sponsorship and Advertising* (Scrutiny Panel A)
- *Transitions* (Scrutiny Panel B)

Since 29 March 2018, the membership of each scrutiny panel has been confirmed; discussions involving the respective chairmen and key participants have taken place to provide detail on the direction of each review; and an initial meeting of each panel has taken place.

It is a requirement of Article 6.10 of the County Council's Constitution that the Overview and Scrutiny Management Board determines the 'terms of reference and timetable' for each scrutiny review.

Scrutiny Panel A – Roundabout Sponsorship and Advertising

The proposed terms of reference and completion date for the review of *Roundabout Sponsorship and Advertising* are set out in Appendix A to this report.

For this review Scrutiny Panel A comprises Councillors Mrs Linda Wootten (Chairman), Sarah Parkin (Vice-Chairman), Bill Aron, Mrs Alison Austin, Mrs Paula Cooper, Peter Coupland, Andrew Hagues and Nigel Pepper. The initial meeting of Scrutiny Panel A took place on 25 July 2018.

When the review is complete, the draft report including any recommendations will be submitted to the Highways and Transport Scrutiny Committee. Following this, it will be submitted to the Executive for decision. This review falls under the remit of the Executive Councillor for Highways, Transport and IT.

Scrutiny Panel B - Transitions

The proposed terms of reference and completion date for the review of the *Transitions* are set out in Appendix B to this report.

For this review Scrutiny Panel B comprises Councillors Mrs Angela Newton (Chairman), Tony Turner, MBE, (Vice-Chairman), Robert Foulkes, Andrew Hagues, Colin Matthews, Sarah Parkin, Rosemary Trollope-Bellew and Mark Whittington. The initial meeting of Scrutiny Panel B took place on 27 July 2018.

When the review is complete, the draft report including recommendations will be submitted to this Board. Following this, it will be submitted to the Executive for decision. This review falls under the remit of the Executive Councillor for Adult Care, Health and Children's Services.

2. Conclusion

The Board is invited to approve the terms of reference and completion dates for the reviews being undertaken by Scrutiny Panel A and Scrutiny Panel B.

3. Consultation

Consultation has taken place during the initial stages with the two scrutiny panel chairmen, the relevant Executive Councillor and the lead officers.

4. Appendices

These are listed below and attached at the back of the report	
Appendix A	Scrutiny Panel A – Roundabout Sponsorship and Advertising
Appendix B	Scrutiny Panel B – Transitions

5. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Simon Evans, Health Scrutiny Officer, who can be contacted on 01522 552164 or by e-mail at Simon.Evans@lincolnshire.gov.uk

Scrutiny Panel A - Roundabout Sponsorship and Advertising

Terms of Reference

This review will look at the current 'Sponsorship of Highway Planting' policy. The current policy dealing with the sponsorship of roundabouts (Highways and Transport 63/1/10) has been in existence since 1996. The review will consider and develop the policy to enable effective management of roundabout sponsorship and advertising in Lincolnshire.

The review will have the following main lines of enquiry: -

1. Examine the merits of commercial roundabout advertising, including reviewing current signage standards and associated road safety implications and concerns.
2. Explore whether the County Council wants to stimulate activity, and the level of sponsorship the Council would look to encourage and promote.
3. Examine the current appetite amongst district councils for sponsorship of roundabouts.
4. Examine whether the policy is accessible to potential sponsors and encourages businesses to sponsor roundabouts.
5. Explore further promoting and developing the economic and commercialisation aspect of the policy.
6. Examine whether sponsoring other verges could also be an option as part of this policy.

Exclusions from Review

This review is examining the 'Sponsorship of Highway Planting' policy (HAT 63/1/10). With the exception of the Lincolnshire Highways Permit Scheme which is connected to this policy in relation to safety and traffic management issues, all other highways policies are excluded from the review.

Completion Dates

Highways and Transport Scrutiny Committee – 11 March 2019

Executive – 8 May 2019

Scrutiny Panel B - Transitions

Terms of Reference of the Review

The term 'transition' describes the process by which a young person moves from Children's Services into adulthood. This review will give consideration to the individual experiences of those young people with more complex educational needs who receive support through an Education, Health and Care (EHC) plan and their journey transitioning into adulthood.

In addition, the panel will consider the preparations being made towards implementing the Children and Social Work Act 2017 and the impact on transition arrangements for those young people under the care of the local authority.

The purpose of this review is to consider best practice, challenges and areas for better working, and to identify key findings and recommendations to aid continued improvement of these services in Lincolnshire.

The review will have the following main lines of enquiry: -

1. To consider and review the experiences of those young people with more complex educational needs who receive support through an Education, Health and Care (EHC) plan and their journey transitioning into adulthood. Including the following:
 - To review the experience of young people and their families/carers, and the overarching principles for good transition
 - Ensuring that arrangements for transition services are robust.
 - To consider processes which are in place to ensure all young people who require transition services are identified and receive services.
 - The planning of transition, support before and after transfer and the supporting infrastructure for transitions.
2. To review the preparations being made towards the implementation of the Children and Social Work Act 2017, increasing the age of eligibility for support to care leavers from the age of 21 to 25.

Exclusions from Review

This review will focus on the experiences of young people who receive support through an Education, Health and Care (EHC) plan and their transition from Children's Services into adulthood. Areas of service provision outside those relating specifically to transitions are not included in this review.

Completion Dates

Overview and Scrutiny Management Board - 28 March 2019

Executive – 8 May 2019